


SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>KPMG, LLP</u>	Division/Section	<u>SFHN/ZSFG & LHH</u>
Address	<u>100 North Tampa Street, Suite 1700</u>	Deputy Director	<u>Bill Kim </u>
	<u>Tampa, FL 33602</u>	DPH Administrator	<u>Winona Mindolovich</u>
Contact	<u>Alex Obenauf</u>	Program Administrator	<u>Winona Mindolovich</u> Phone <u>206-5619</u>
	<u>Director - KPMG Healthcare</u>	Contract Analyst	<u>Arlene Lee</u> Phone <u>554-2938</u>

Request for approval of a new contract with KPMG, LLP, in the amount of \$299,443 for interim supplemental Project Management assistance for the Department of Public Health in support of the Electronic Health Record project for the period January 1, 2017 through June 30, 2017 (6 months).

Profit
 Non-Profit
 LBE
 RFQ – Number: CON 2015-17 Date: _____
 New
 Renewal
 Mod
 GPO

Number of years DPH has been doing business with this organization: 2

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u> (new)	<u>Proposed Transaction</u> 1/1/2017 – 6/30/2017	<u>Annualized Difference*</u>
Funding Sources:			
General Fund	\$0	\$267,360	\$267,360
TOTAL DPH REVENUES	\$0	\$267,360	\$267,360
12% Contingency Amount	\$0	\$32,083	\$32,083
CONTRACT TOTAL	\$0	\$299,443	\$299,443
<i>ANNUAL AMOUNT OF CONTRACT* (estimate)</i>	\$0	\$598,886	\$598,886
Agency Funds	\$0	-\$0-	-\$0-
Contract FTE		N/A	N/A

**The proposed transaction is for six months. The listed annual amount is the estimated amount if the engagement was for a 12 month period.*

PROPOSED:

Mode(s) of Service & Unit of Service Definition

	No. Of Clients		Number Of Units	Unit Cost
	<u> </u> Duplicated	<u> </u> Unduplicated		
One Unit of Service = One Hour of Consulting Services		N/A	Hours	
Engagement Partner			20	\$250
PMO Manager			360	\$225
PMO Administrator			720	\$190
Estimated Travel and Expenses (estimated at 20% of the base amount)			Actual	\$44,560

Explanation of Service:

This is a new service.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Other Significant Issues:

SFDPH is engaging KPMG under the Controller’s Office RFQ as an interim eHR Program Management Office to assist DPH with thirteen identified initiatives necessary to prepare for the eHR. KPMG acquired Beacon Partners in 2015. Beacon partners has extensive experience with eHR pre-implementation readiness and implementations. This experience along with KPMG’s experience in Program and project management will enable DPH to have the guidance necessary to manage critical readiness tasks, manage issues, governance, budget, communications, staff planning, project tracking and assist in creating the long term plan for the eHR program management office structure and staffing.

KPMG LLP and its network of member firms (collectively ‘KPMG’) are a global network of professional firms providing audit, tax, and advisory services operating in 155 countries and employing more than 174,000 people. The U.S. member firm, known as KPMG LLP, traces its origins back to 1897 and became a limited liability partnership in 1994. As a leading professional services firm, KPMG LLP has more than 30,000 partners and professionals providing services throughout all 50 states.

KPMG, LLC was selected under RFQ CON 2015-17 administered by the Controller’s Office. The Controller’s Office City Performance Unit of the City Services Auditor Division of the Controller’s Office and the Department are jointly working on select projects in support of the Electronic Health Record project.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

- John Veihmeyer, Chairman, KPMG International
- John M. Scott, Deputy Chairman, KPMG International
- Bill Thomas, Americas Chairman
- SaiChoy Tham, ASPAC Chairman, Singapore
- Sikander Sattar, Chair, KPMG’s EMA region
- Trevor Hoole, Africa
- Peter Nash, Australia
- Pedro Melo, Brazil
- Richard Cysarz, Central and Eastern Europe
- Honson To, China
- Oleg Goschchansky
- Commonwealth of Independent States
- Albert Roëll, Netherlands
- Klaus Becker, Germany
- Richard Rekhy, India
- Shaun Murphy, Ireland
- Domenico Fumagalli, Italy
- Tsutomu Takahashi, Japan
- Kyo Tae Kim, Republic of Korea
- Abdullah Al Fozan, Middle East and South As
- Victor Esquivel, Mexico
- Stefan Pfister, Switzerland
- Simon Collins, United Kingdom
- Lynne Doughtie, United States
- Elio Luongo, Canada

Board members serve a term of 5 years. There are no vacancies and there are no term limits for members but terms may not be served consecutively.

KPMG LLP’s governing body is its Board of Directors (the Board), and it may have between 13 and 18 members. KPMG LLP take pride in the fact that it has built several different safeguards into its governance structure to ensure the independence of the Board from the operational management of the firm.

The business, property and affairs of the firm are managed under the direction of the Board. The Board is responsible for the firm’s policies and for the oversight of the firm’s management, including the election of the Chairman and Deputy Chairman, approval of senior management appointments and general oversight of management operations. As a general matter, members of the Board other than the Chairman and Deputy Chairman serve a five-year term and may not seek re-election until they have been off the Board for two years. KPMG LLP requires that a majority of the members of the Board be CPAs and prohibits members of the Management Committee – other than the Chairman of the Board and the Deputy Chairman – from serving on the Board.

Recommendations:

The Department recommends approval of this contract.